Portal Empanelment Process

Government Of Maharashtra

eTendering System

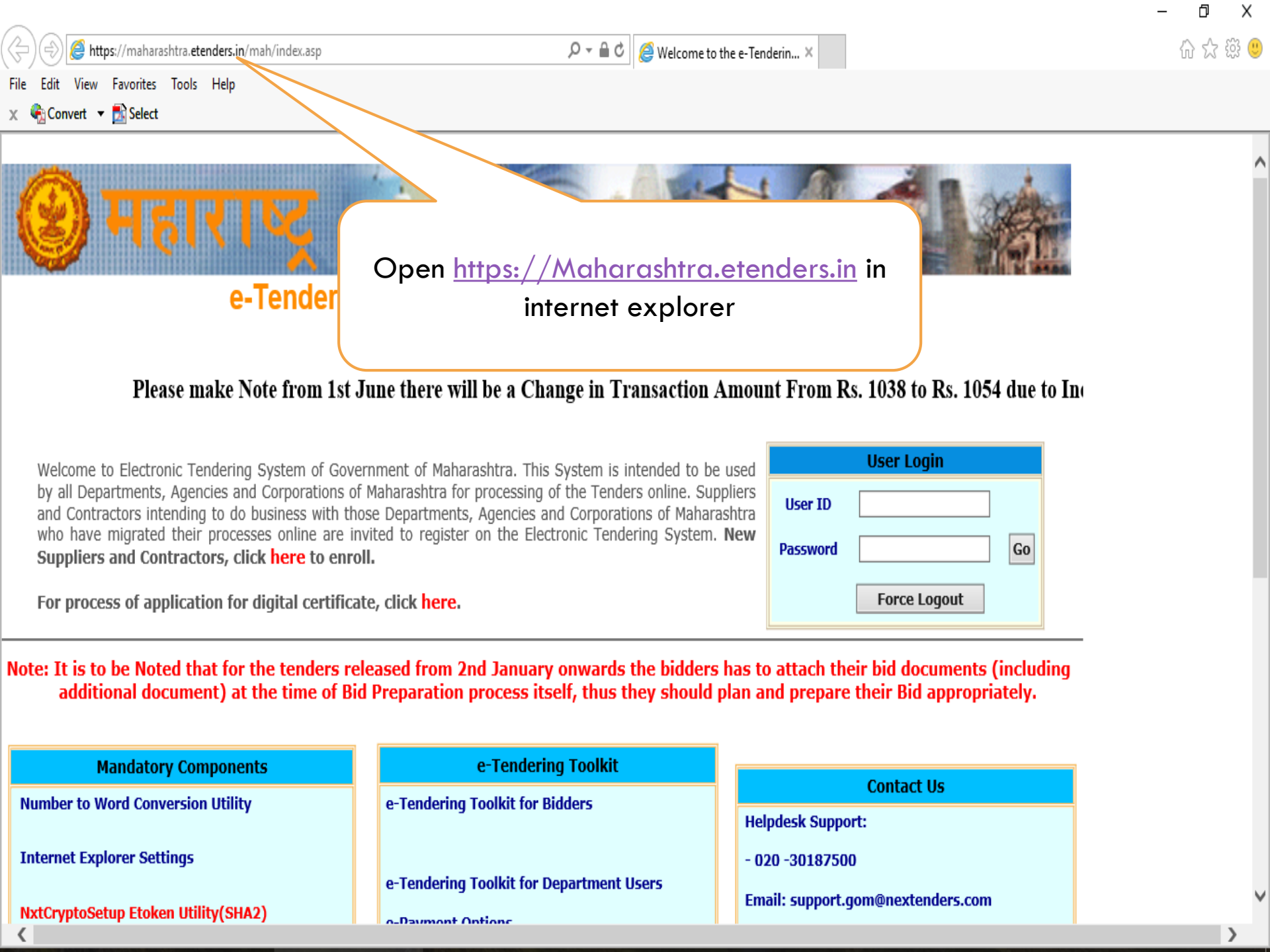
Vendor Empanelment

Steps given in this presentation will guide you through:

- How empanel yourself for participating in restricted categories tender on https://Maharashtra.etenders.in

In this presentation, we have used following system configuration :

- Operating System : Windows 7 Professional/Business/Ultimate
  Windows 8 /8.1 single language/Pro/Enterprises
- Internet Browser : Internet Explorer 7 and above


https://maharashtra.etenders.in/mah/index.asp
Welcome to the e-Tenderin...
File Edit View Favorites Tools Help
Convert Select
महाराष्ट्र
e-Tender
Open https://Maharashtra.etenders.in in internet explorer
Please make Note from 1st June there will be a Change in Transaction Amount From Rs. 1038 to Rs. 1054 due to In
Welcome to Electronic Tendering System of Government of Maharashtra. This System is intended to be used by all Departments, Agencies and Corporations of Maharashtra for processing of the Tenders online. Suppliers and Contractors intending to do business with those Departments, Agencies and Corporations of Maharashtra who have migrated their processes online are invited to register on the Electronic Tendering System. New Suppliers and Contractors, click here to enroll.
For process of application for digital certificate, click here.
User Login
User ID
Password
Go
Force Logout
Note: It is to be Noted that for the tenders released from 2nd January onwards the bidders has to attach their bid documents (including additional document) at the time of Bid Preparation process itself, thus they should plan and prepare their Bid appropriately.
Mandatory Components
Number to Word Conversion Utility
Internet Explorer Settings
NxtCryptoSetup Etoken Utility(SHA2)
e-Tendering Toolkit
e-Tendering Toolkit for Bidders
e-Tendering Toolkit for Department Users
Contact Us
Helpdesk Support:
- 020 -30187500
Email: support.gom@nextenders.com

https://maharashtra.etenders.in/mah/index.asp

Welcome to the e-Tenderin...

File Edit View Favorites Tools Help

Convert Select

e-Tendering System of Government of Maharashtra

Change in Transaction Amount From Rs. 1038 to Rs. 1054 due to Increase in Service Tax From 12.36 % to 14% (Payable during su

Welcome to Electronic Tendering System of Government of Maharashtra. This System is intended to be used by all Departments, Agencies and Corporations of Maharashtra for processing of the Tenders online. Suppliers and Contractors intending to do business with those Departments, Agencies and Corporations of Maharashtra who have migrated their processes online are invited to register on the Electronic Tendering System. **New Suppliers and Contractors, click here to enroll.**

For process of application for digital certificate, click here.

User Login

User ID kulkarnidipendra

Password ••••••••••

Go

Logout

Note: It ... **to attach their bid documents (including** ... **plan and prepare their Bid appropriately.**

Put your validated user id and password then click on the go button

Number t...

Internet Explorer Settings

NxtCryptoSetup Etoken Utility(SHA2)

Important Guidelines For e-token

e-Tendering Toolkit for Department Users

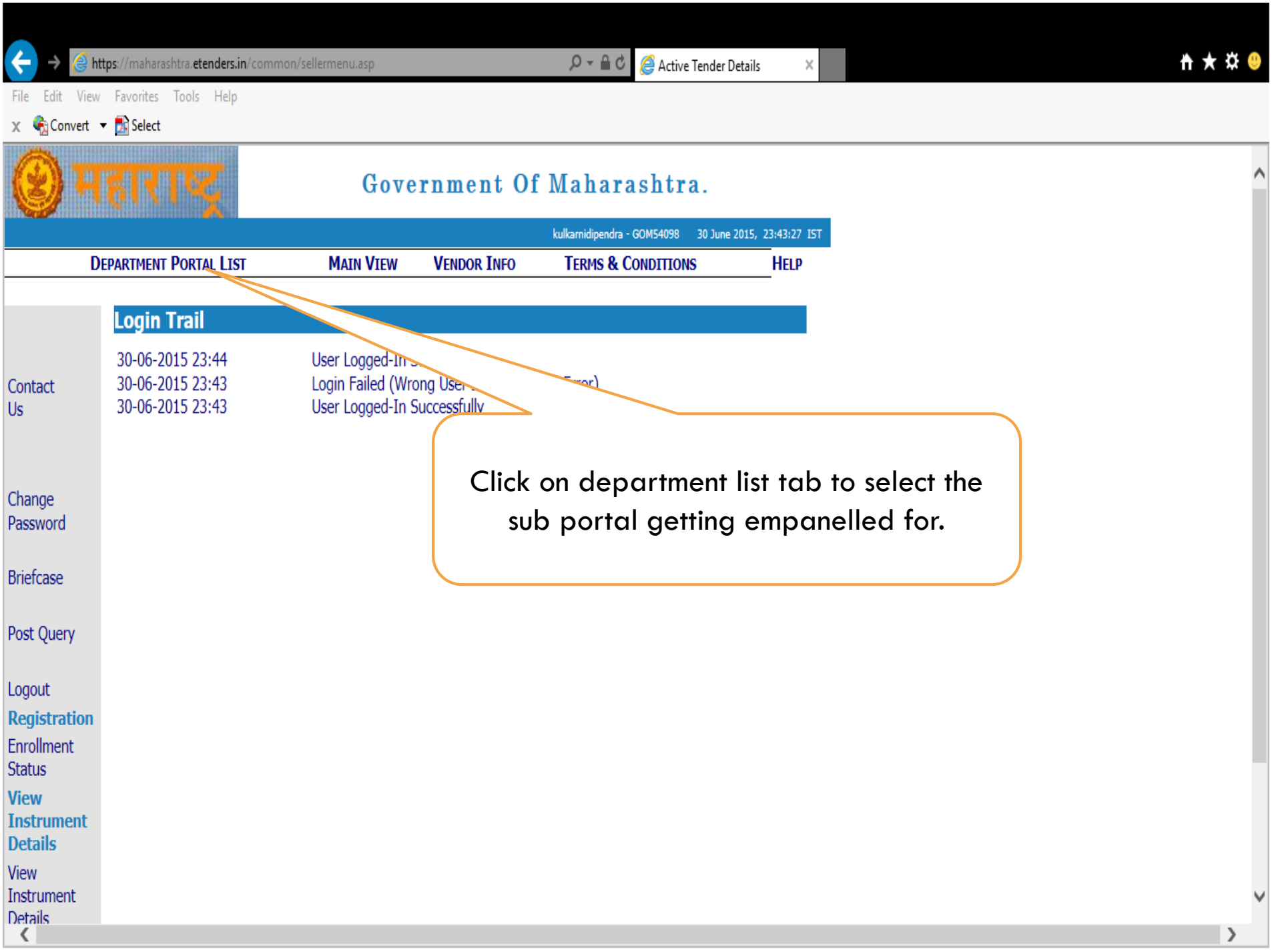
e-Payment Options

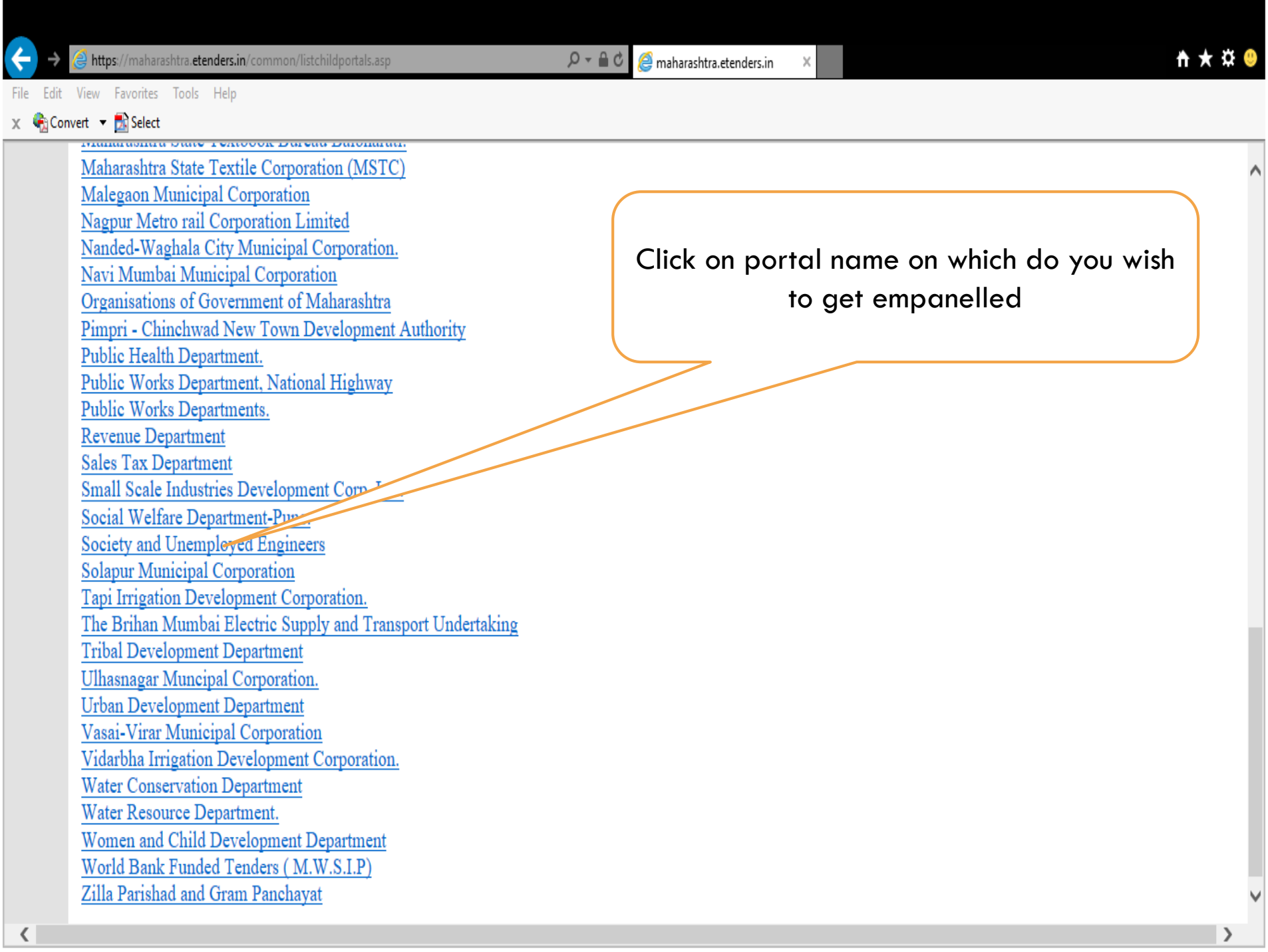
Contact Us

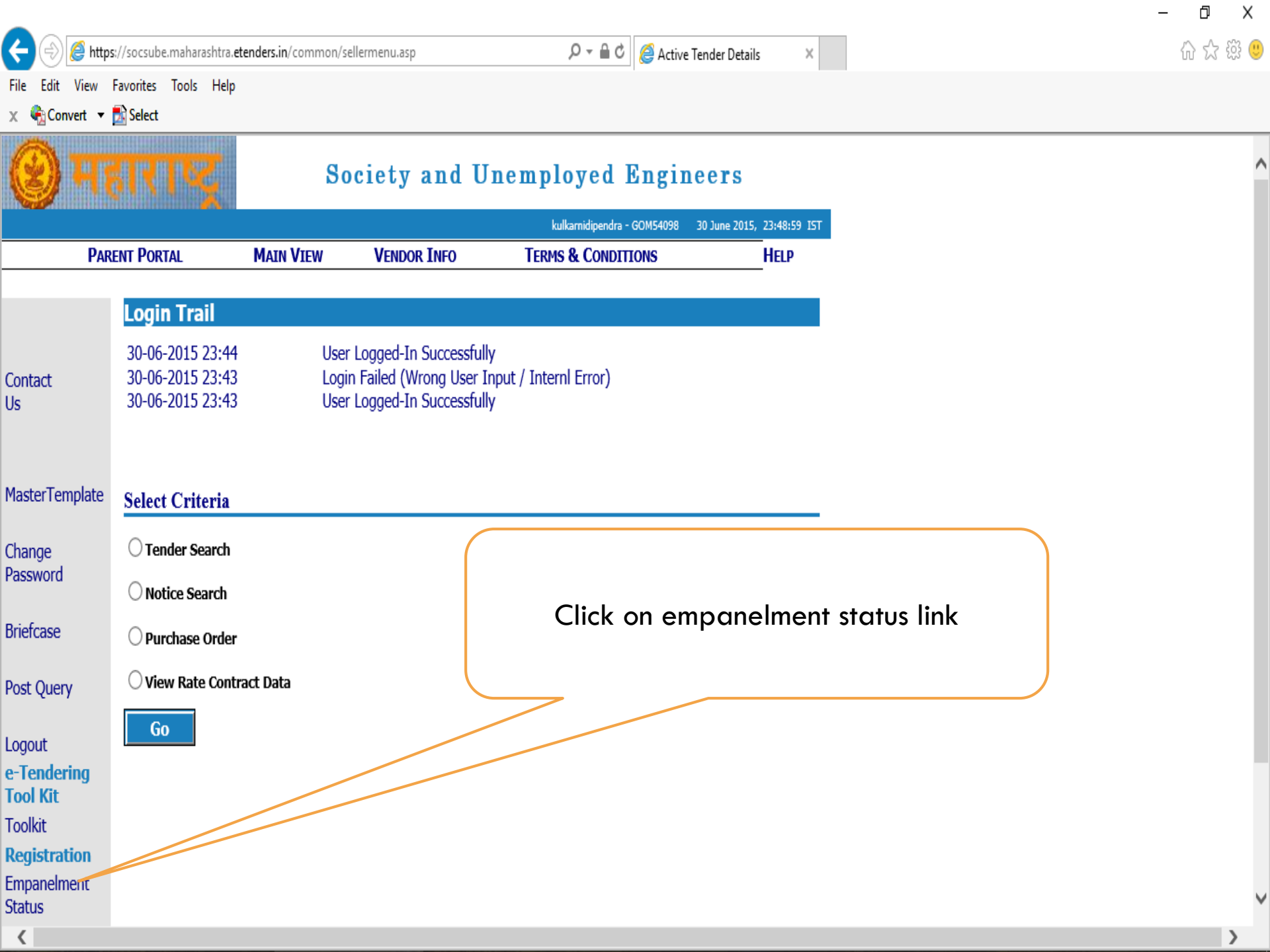
Helpdesk Support:

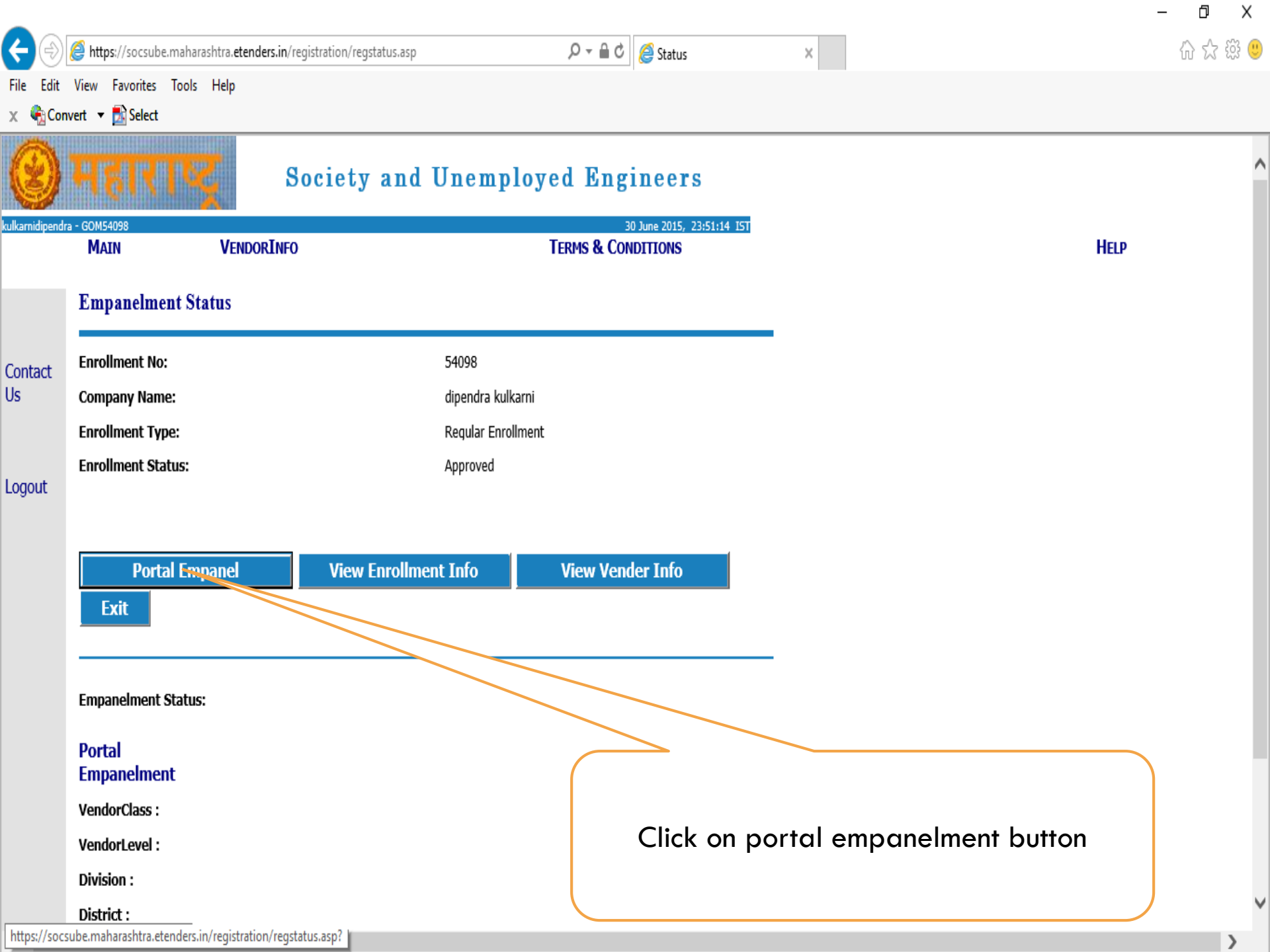
- 020 -30187500

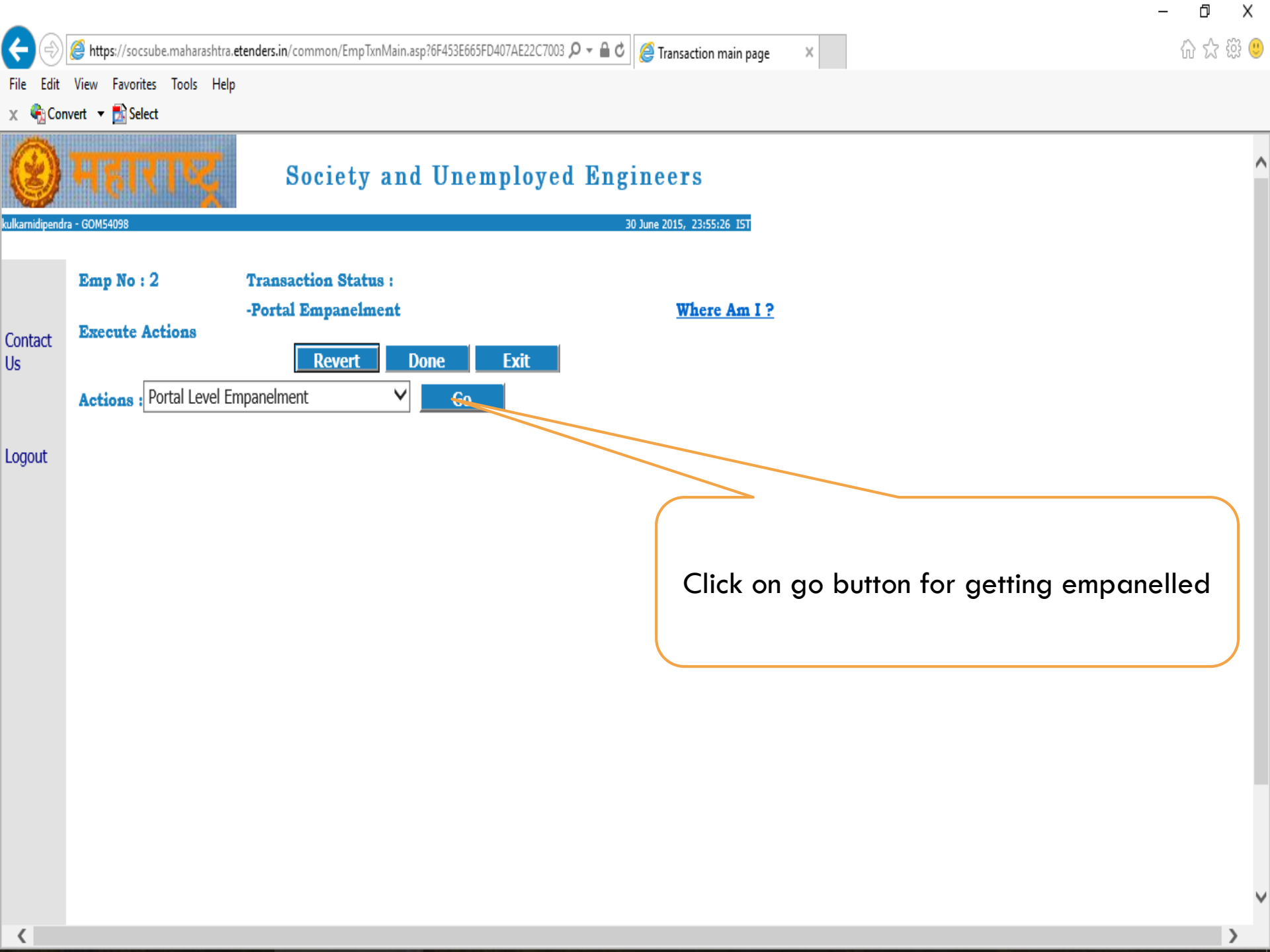
Email: support.gom@nextenders.com


https://maharashtra.etenders.in/common/sellermenu.asp
Active Tender Details
File Edit View Favorites Tools Help
Convert
Select
Government Of Maharashtra.
kulkarnidipendra - GOM54098 30 June 2015, 23:43:27 IST
DEPARTMENT PORTAL LIST
MAIN VIEW
VENDOR INFO
TERMS & CONDITIONS
HELP
Login Trail
30-06-2015 23:44
30-06-2015 23:43
30-06-2015 23:43
User Logged-In Successfully
Contact Us
Change Password
Briefcase
Post Query
Logout
Registration
Enrollment Status
View Instrument Details
View Instrument Details
Click on department list tab to select the sub portal getting empanelled for.


https://maharashtra.etenders.in/common/listchildportals.asp
maharashtra.etenders.in
File Edit View Favorites Tools Help
Convert Select
Maharashtra State Textile Corporation (MSTC)
Malegaon Municipal Corporation
Nagpur Metro rail Corporation Limited
Nanded-Waghala City Municipal Corporation.
Navi Mumbai Municipal Corporation
Organisations of Government of Maharashtra
Pimpri - Chinchwad New Town Development Authority
Public Health Department.
Public Works Department, National Highway
Public Works Departments.
Revenue Department
Sales Tax Department
Small Scale Industries Development Corp
Social Welfare Department-Pune
Society and Unemployed Engineers
Solapur Municipal Corporation
Tapi Irrigation Development Corporation.
The Brihan Mumbai Electric Supply and Transport Undertaking
Tribal Development Department
Ulhasnagar Muncipal Corporation.
Urban Development Department
Vasai-Virar Municipal Corporation
Vidarbha Irrigation Development Corporation.
Water Conservation Department
Water Resource Department.
Women and Child Development Department
World Bank Funded Tenders (M.W.S.I.P)
Zilla Parishad and Gram Panchayat
Click on portal name on which do you wish to get empanelled


https://socsube.maharashtra.etenders.in/common/sellermenu.asp
Active Tender Details
File Edit View Favorites Tools Help
Convert Select
Society and Unemployed Engineers
kulkarnidipendra - GOM54098 30 June 2015, 23:48:59 IST
PARENT PORTAL MAIN VIEW VENDOR INFO TERMS & CONDITIONS HELP
Login Trail
30-06-2015 23:44 User Logged-In Successfully
30-06-2015 23:43 Login Failed (Wrong User Input / Internl Error)
30-06-2015 23:43 User Logged-In Successfully
Contact Us
MasterTemplate
Change Password
Briefcase
Post Query
Logout
e-Tendering Tool Kit
Toolkit
Registration
Empanelment Status
Select Criteria
Tender Search
Notice Search
Purchase Order
View Rate Contract Data
Go
Click on empanelment status link


https://socsube.maharashtra.etenders.in/registration/regstatus.asp
Status
File Edit View Favorites Tools Help
Convert Select
Society and Unemployed Engineers
kulkarnidipendra - GOM54098
30 June 2015, 23:51:14 IST
MAIN
VENDORINFO
TERMS & CONDITIONS
HELP
Empanelment Status
Contact Us
Logout
Enrollment No: 54098
Company Name: dipendra kulkarni
Enrollment Type: Regular Enrollment
Enrollment Status: Approved
Portal Empanel
View Enrollment Info
View Vender Info
Exit
Empanelment Status:
Portal Empanelment
VendorClass :
VendorLevel :
Division :
District :
Click on portal empanelment button
https://socsube.maharashtra.etenders.in/registration/regstatus.asp?


https://socsube.maharashtra.etenders.in/common/EmpTxnMain.asp?6F453E665FD407AE22C7003
Transaction main page
File Edit View Favorites Tools Help
Convert Select
Society and Unemployed Engineers
kulkarnidipendra - GOM54098
30 June 2015, 23:55:26 IST
Emp No : 2
Transaction Status :
-Portal Empanelment
Where Am I ?
Execute Actions
Revert
Done
Exit
Actions : Portal Level Empanelment
Go
Contact Us
Logout
Click on go button for getting empanelled

https://socsube.maharashtra.etenders.in/empanelment/empportal.asp?6B55297345D021FC03F26

Portal Type Empanelment

File Edit View Favorites Tools Help

Convert Select

Society and Unemployed Engineers

kulkarnidipendra - GOM54098 30 June 2015, 23:58:14 IST

PARENT PORTAL | MAIN VIEW | VENDOR INFO | TERMS & CONDITIONS | HELP

Contact Us

Emp No : 2 **Transaction Status :**

-Portal Empanelment **Where Am I ?**

Execute Actions

Revert | Done | Exit

Actions : Portal Level Empanelment Go

Select Vendor Class

EmpanelMent Ref No :

Pan Number :

Division : All

Region : All

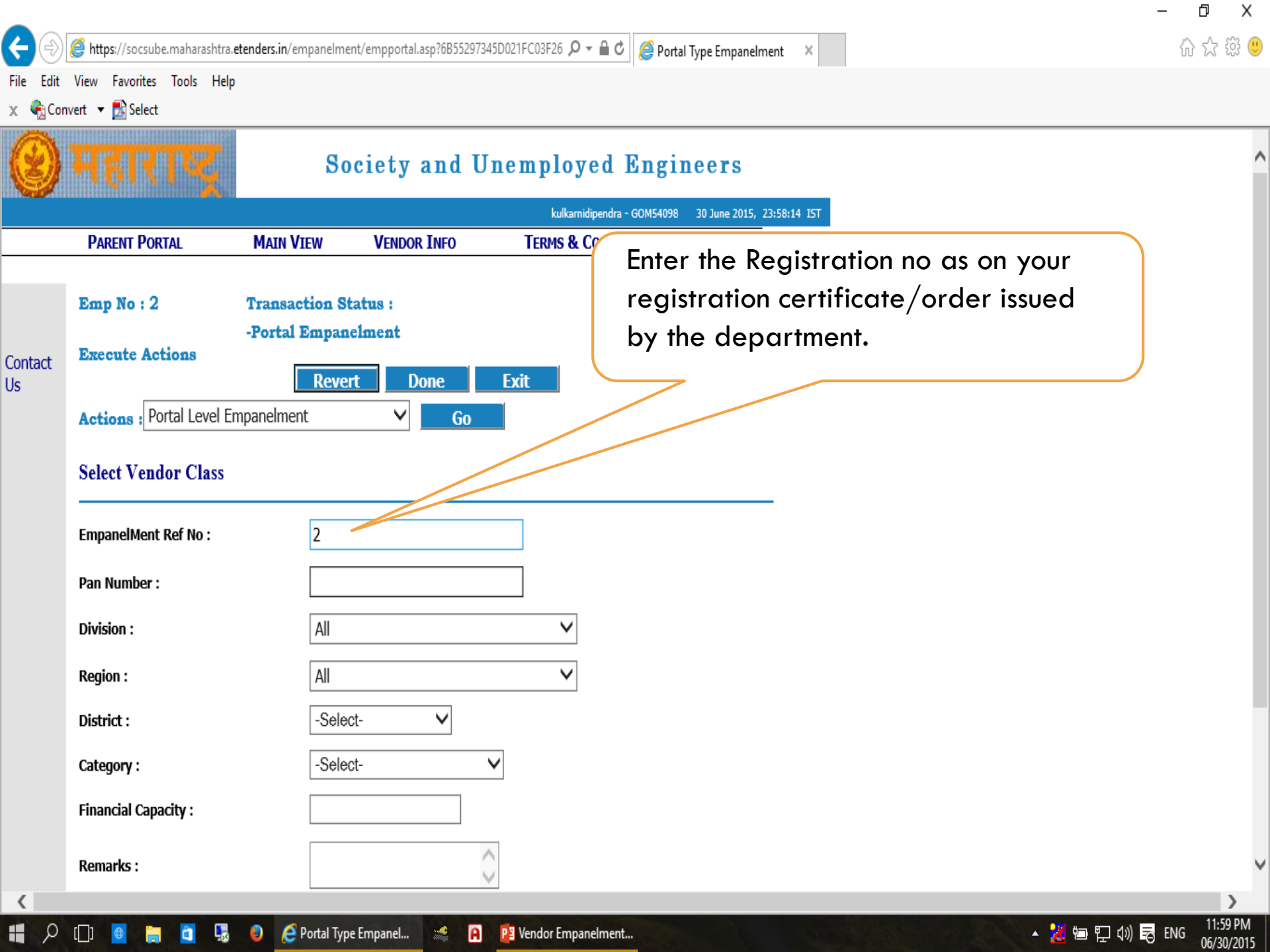
District : -Select-

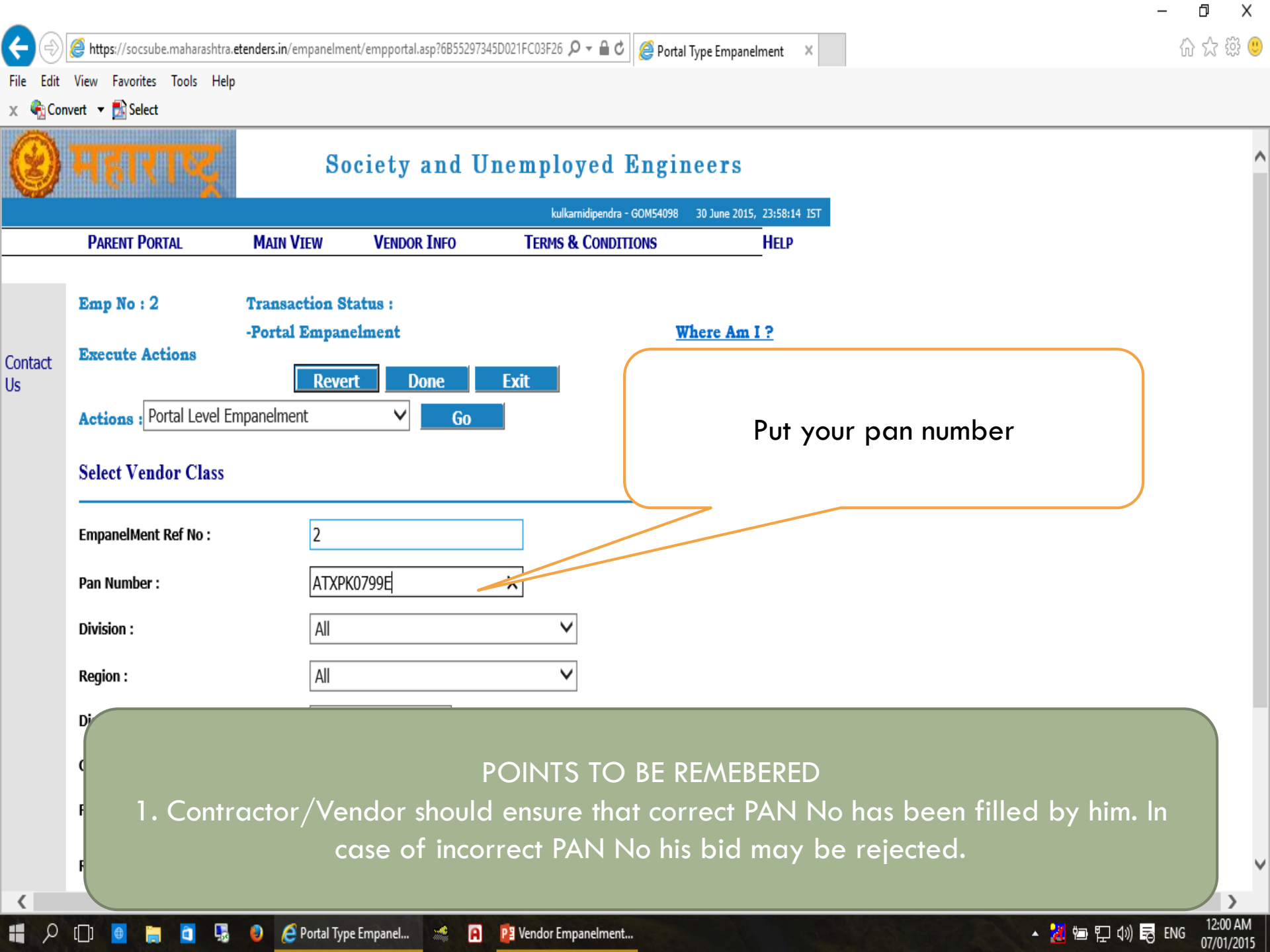
Category : -Select-

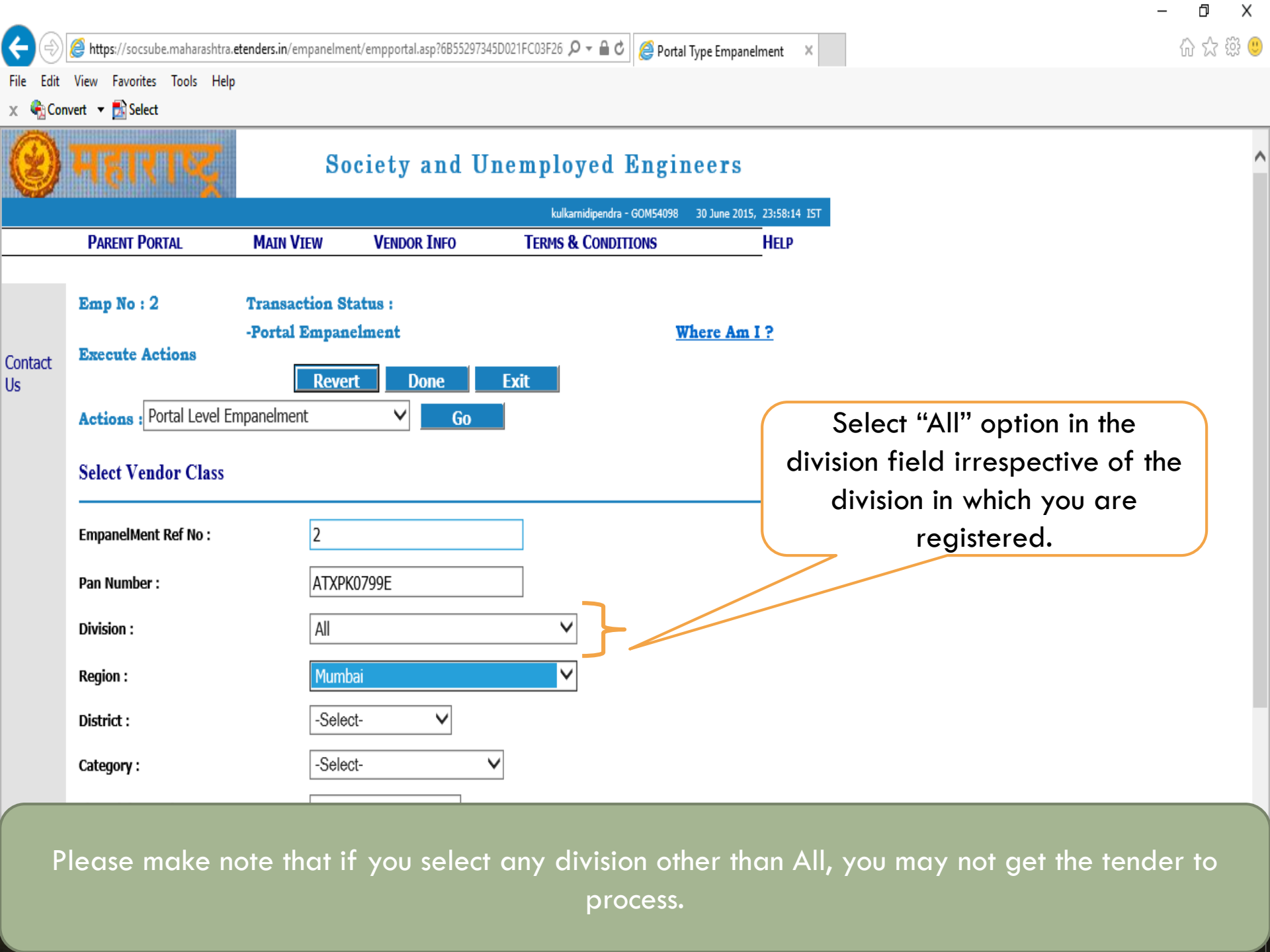
Financial Capacity :

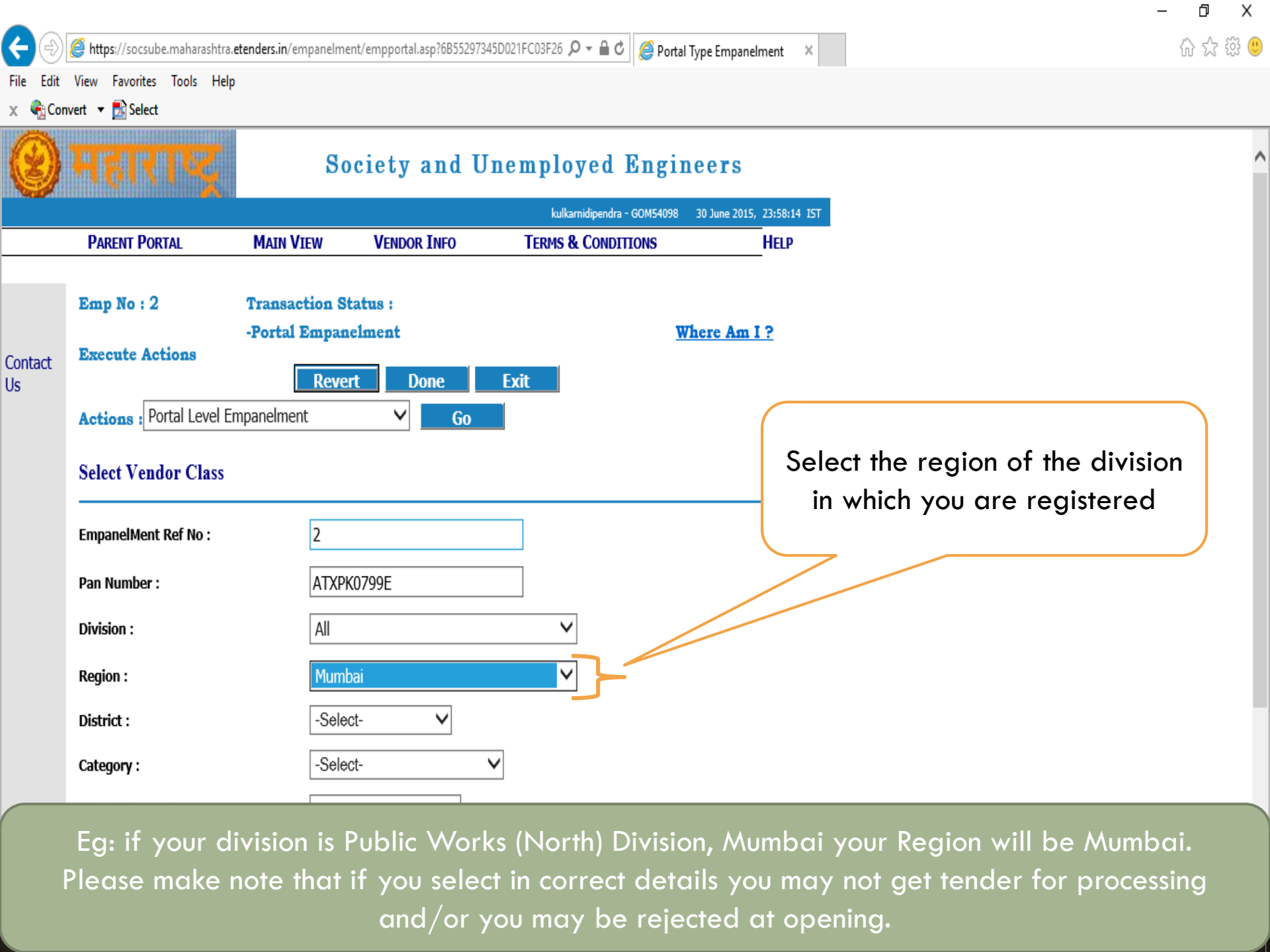
Remarks :

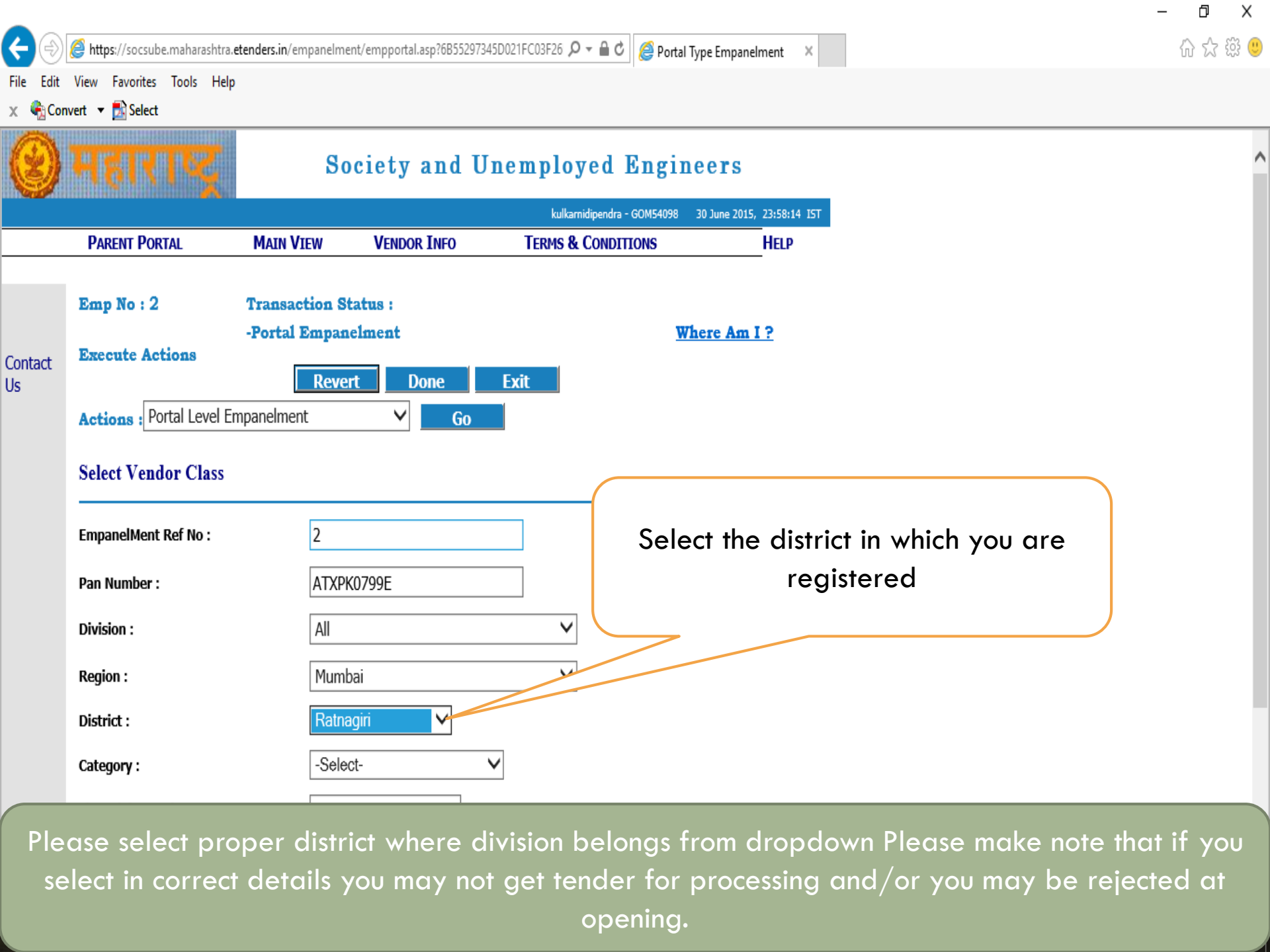
You will get this form for empanelled yourself

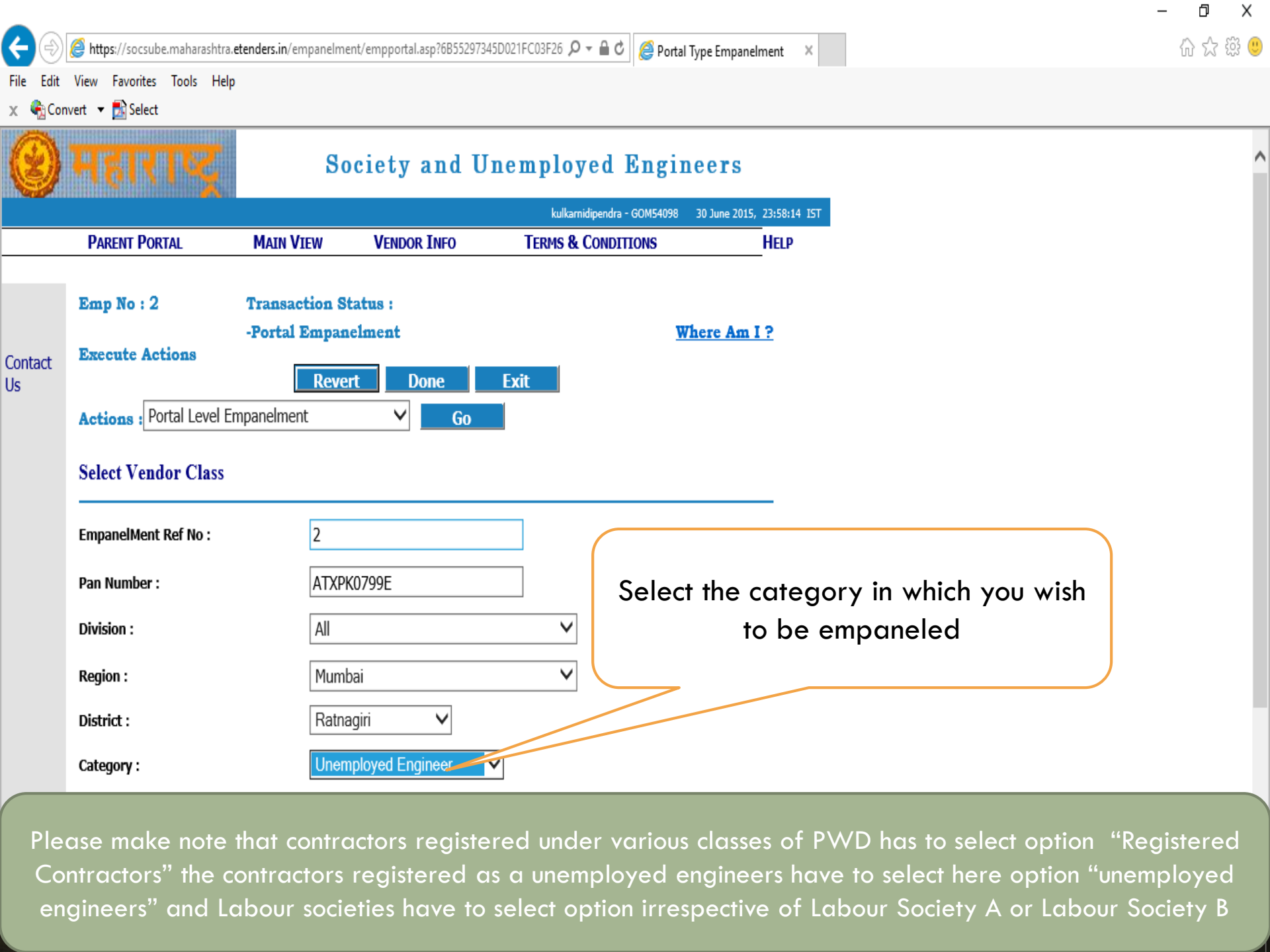

https://socsube.maharashtra.etenders.in/empanelment/empportal.asp?6B55297345D021FC03F26
Portal Type Empanelment
File Edit View Favorites Tools Help
Convert Select
Society and Unemployed Engineers
kulkarnidipendra - GOM54098 30 June 2015, 23:58:14 IST
PARENT PORTAL MAIN VIEW VENDOR INFO TERMS & C
Contact Us
Emp No : 2
Transaction Status :
-Portal Empanelment
Execute Actions
Revert Done Exit
Actions : Portal Level Empanelment Go
Select Vendor Class
EmpanelMent Ref No : 2
Pan Number :
Division : All
Region : All
District : -Select-
Category : -Select-
Financial Capacity :
Remarks :
Enter the Registration no as on your registration certificate/order issued by the department.
Portal Type Empanel...
Vendor Empanelment...
ENG
11:59 PM
06/30/2015


https://socsube.maharashtra.etenders.in/empanelment/empportal.asp?6B55297345D021FC03F26
Portal Type Empanelment
File Edit View Favorites Tools Help
Convert Select
Society and Unemployed Engineers
kulkarnidipendra - GOM54098 30 June 2015, 23:58:14 IST
PARENT PORTAL MAIN VIEW VENDOR INFO TERMS & CONDITIONS HELP
Contact Us
Emp No : 2
Transaction Status :
-Portal Empanelment
Where Am I ?
Execute Actions
Revert Done Exit
Actions : Portal Level Empanelment Go
Select Vendor Class
EmpanelMent Ref No : 2
Pan Number : ATXPK0799E
Division : All
Region : All
Put your pan number
POINTS TO BE REMEBERED
1. Contractor/Vendor should ensure that correct PAN No has been filled by him. In case of incorrect PAN No his bid may be rejected.
Portal Type Empanel...
Vendor Empanelment...
ENG
12:00 AM
07/01/2015


https://socsube.maharashtra.etenders.in/empanelment/empportal.asp?6B55297345D021FC03F26
Portal Type Empanelment
File Edit View Favorites Tools Help
Convert Select
Society and Unemployed Engineers
kulkarnidipendra - GOM54098 30 June 2015, 23:58:14 IST
PARENT PORTAL MAIN VIEW VENDOR INFO TERMS & CONDITIONS HELP
Contact Us
Emp No : 2
Transaction Status :
-Portal Empanelment
Where Am I ?
Execute Actions
Revert Done Exit
Actions : Portal Level Empanelment Go
Select Vendor Class
EmpanelMent Ref No : 2
Pan Number : ATXPK0799E
Division : All
Region : Mumbai
District : -Select-
Category : -Select-
Select "All" option in the division field irrespective of the division in which you are registered.
Please make note that if you select any division other than All, you may not get the tender to process.


https://socsube.maharashtra.etenders.in/empanelment/empportal.asp?6B55297345D021FC03F26
Portal Type Empanelment
File Edit View Favorites Tools Help
Convert Select
Society and Unemployed Engineers
kulkarnidipendra - GOM54098 30 June 2015, 23:58:14 IST
PARENT PORTAL MAIN VIEW VENDOR INFO TERMS & CONDITIONS HELP
Contact Us
Emp No : 2
Transaction Status :
-Portal Empanelment
Where Am I ?
Execute Actions
Revert Done Exit
Actions : Portal Level Empanelment Go
Select Vendor Class
EmpanelMent Ref No : 2
Pan Number : ATXPK0799E
Division : All
Region : Mumbai
District : -Select-
Category : -Select-
Select the region of the division in which you are registered
Eg: if your division is Public Works (North) Division, Mumbai your Region will be Mumbai. Please make note that if you select in correct details you may not get tender for processing and/or you may be rejected at opening.


https://socsube.maharashtra.etenders.in/empanelment/empportal.asp?6B55297345D021FC03F26
Portal Type Empanelment
File Edit View Favorites Tools Help
Convert Select
Society and Unemployed Engineers
kulkarnidipendra - GOM54098 30 June 2015, 23:58:14 IST
PARENT PORTAL MAIN VIEW VENDOR INFO TERMS & CONDITIONS HELP
Contact Us
Emp No : 2
Transaction Status :
-Portal Empanelment
Where Am I ?
Execute Actions
Revert Done Exit
Actions : Portal Level Empanelment Go
Select Vendor Class
EmpanelMent Ref No : 2
Pan Number : ATXPK0799E
Division : All
Region : Mumbai
District : Ratnagiri
Category : -Select-
Select the district in which you are registered
Please select proper district where division belongs from dropdown Please make note that if you select in correct details you may not get tender for processing and/or you may be rejected at opening.


https://socsube.maharashtra.etenders.in/empanelment/empportal.asp?6B55297345D021FC03F26
Portal Type Empanelment
File Edit View Favorites Tools Help
Convert Select
Society and Unemployed Engineers
kulkarnidipendra - GOM54098 30 June 2015, 23:58:14 IST
PARENT PORTAL MAIN VIEW VENDOR INFO TERMS & CONDITIONS HELP
Contact Us
Emp No : 2
Transaction Status :
-Portal Empanelment
Where Am I ?
Execute Actions
Revert Done Exit
Actions : Portal Level Empanelment Go
Select Vendor Class
EmpanelMent Ref No : 2
Pan Number : ATXPK0799E
Division : All
Region : Mumbai
District : Ratnagiri
Category : Unemployed Engineer
Select the category in which you wish to be empaneled
Please make note that contractors registered under various classes of PWD has to select option "Registered Contractors" the contractors registered as a unemployed engineers have to select here option "unemployed engineers" and Labour societies have to select option irrespective of Labour Society A or Labour Society B

https://socsube.maharashtra.etenders.in/empanelment/empportal.asp?6B55297345D021FC03F26

Portal Type Empanelment

File Edit View Favorites Tools Help

Convert Select

Society and Unemployed Engineers

kulkarnidipendra - GOM54098 30 June 2015, 23:58:14 IST

PARENT PORTAL | MAIN VIEW | VENDOR INFO | TERMS & CONDITIONS | HELP

Contact Us

Emp No : 2 **Transaction Status :**

-Portal Empanelment **Where Am I ?**

Execute Actions

Revert | Done | Exit

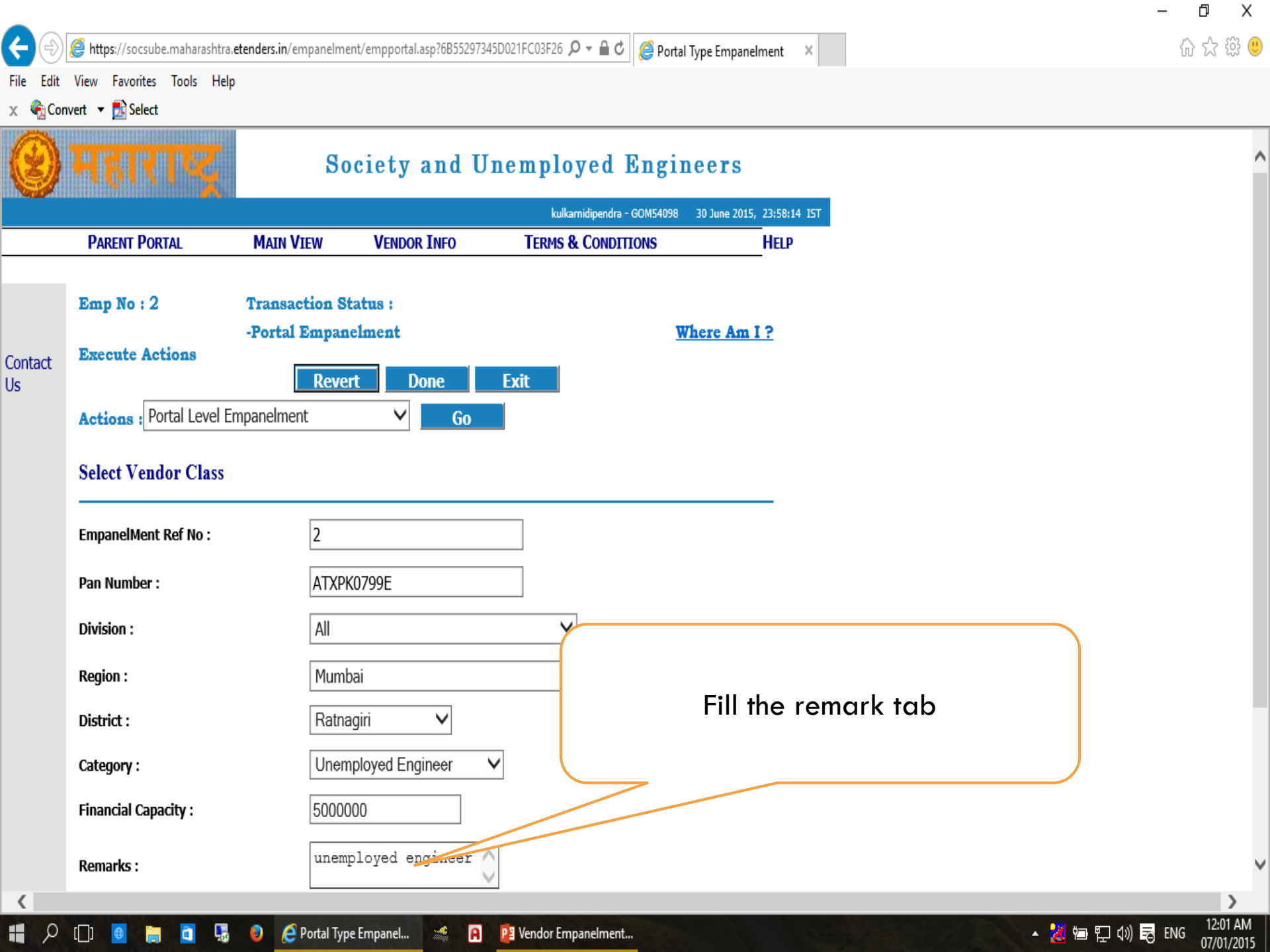
Actions : Portal Level Empanelment Go

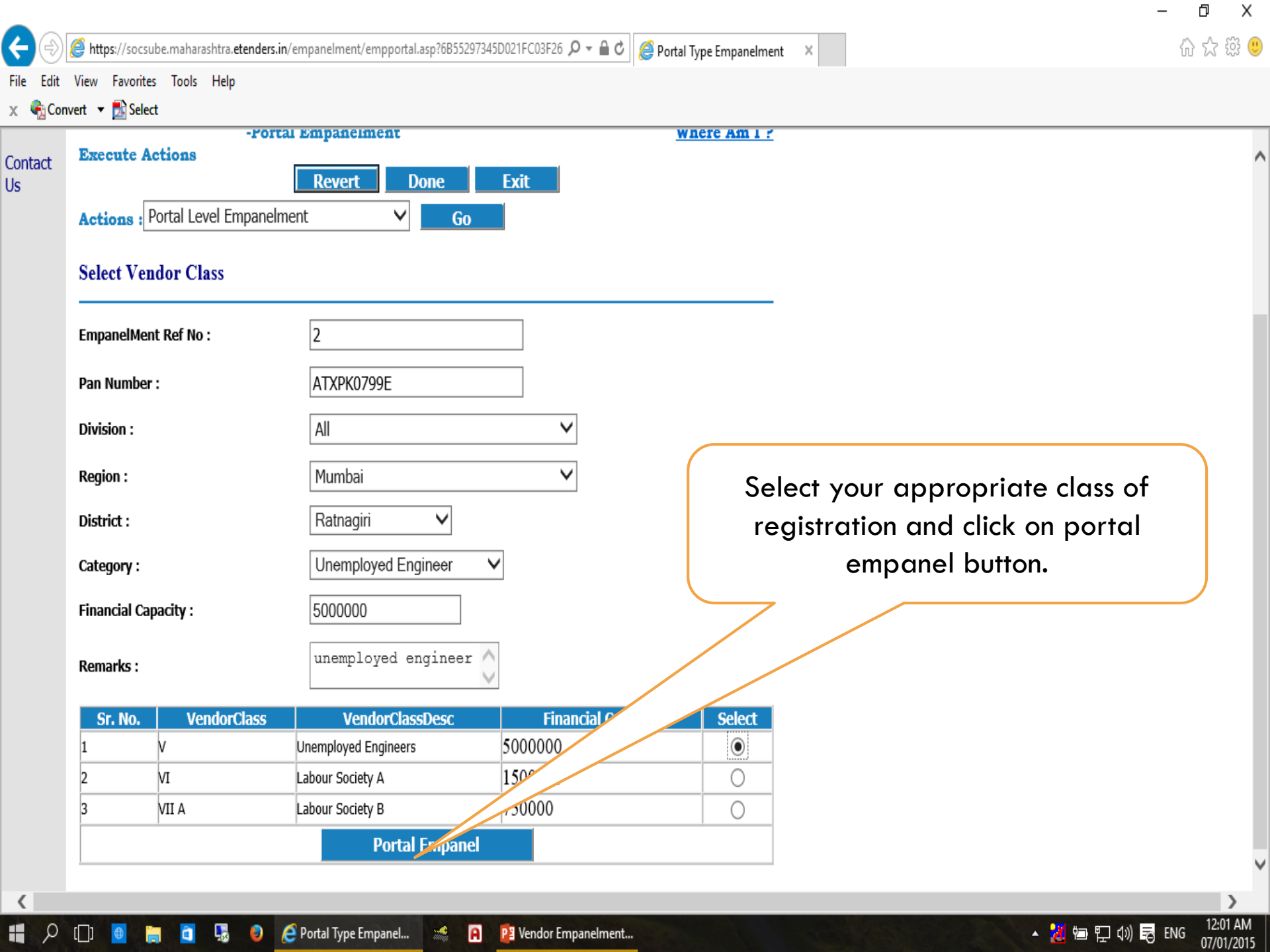
Select Vendor Class

EmpanelMent Ref No :	2
Pan Number :	ATXPK0799E
Division :	All
Region :	Mumbai
District :	Ratnagiri
Category :	Unemployed Engineer
Financial Capacity :	5000000
Remarks :	

Fill the financial capacity value as per mentioned in front of your class of registration

Portal Type Empanel... Vendor Empanelment... ENG 12:01 AM 07/01/2015


https://socsube.maharashtra.etenders.in/empanelment/empportal.asp?6B55297345D021FC03F26
Portal Type Empanelment
File Edit View Favorites Tools Help
Convert Select
Society and Unemployed Engineers
kulkarnidipendra - GOM54098 30 June 2015, 23:58:14 IST
PARENT PORTAL MAIN VIEW VENDOR INFO TERMS & CONDITIONS HELP
Contact Us
Emp No : 2
Transaction Status :
-Portal Empanelment
Where Am I ?
Execute Actions
Revert Done Exit
Actions : Portal Level Empanelment Go
Select Vendor Class
EmpanelMent Ref No : 2
Pan Number : ATXPK0799E
Division : All
Region : Mumbai
District : Ratnagiri
Category : Unemployed Engineer
Financial Capacity : 5000000
Remarks : unemployed engineer
Fill the remark tab
Portal Type Empanel...
Vendor Empanelment...
ENG
12:01 AM
07/01/2015


https://socsube.maharashtra.etenders.in/empanelment/empportal.asp?6B55297345D021FC03F26
Portal Type Empanelment
File Edit View Favorites Tools Help
Convert Select
-Portal Empanelment
Where Am I ?
Contact Us
Execute Actions
Revert
Done
Exit
Actions : Portal Level Empanelment
Go
Select Vendor Class
EmpanelMent Ref No : 2
Pan Number : ATXPK0799E
Division : All
Region : Mumbai
District : Ratnagiri
Category : Unemployed Engineer
Financial Capacity : 5000000
Remarks : unemployed engineer
Sr. No. | VendorClass | VendorClassDesc | Financial C | Select
1 | V | Unemployed Engineers | 5000000
2 | VI | Labour Society A | 150
3 | VII A | Labour Society B | 50000
Portal Empanel
Select your appropriate class of registration and click on portal empanel button.
Portal Type Empanel...
Vendor Empanelment...
ENG
12:01 AM
07/01/2015

https://socsube.maharashtra.etenders.in/empanelment/EmpPortal.asp?6F453E665FD407AE22C70

Portal Type Empanelment

File Edit View Favorites Tools Help

Convert Select

Society and Unemployed Engineers

kulkarnidipendra - GOM54098 01 July 2015, 00:02:03 IST

PARENT PORTAL | MAIN VIEW | VENDOR INFO | TERMS & CONDITIONS | HELP

Contact Us

Emp No : 2 **Transaction Status :**

-Portal Empanelment

Where Am I ?

Execute Actions

Revert | Done | Exit

Actions : Portal Level Empanelment Go

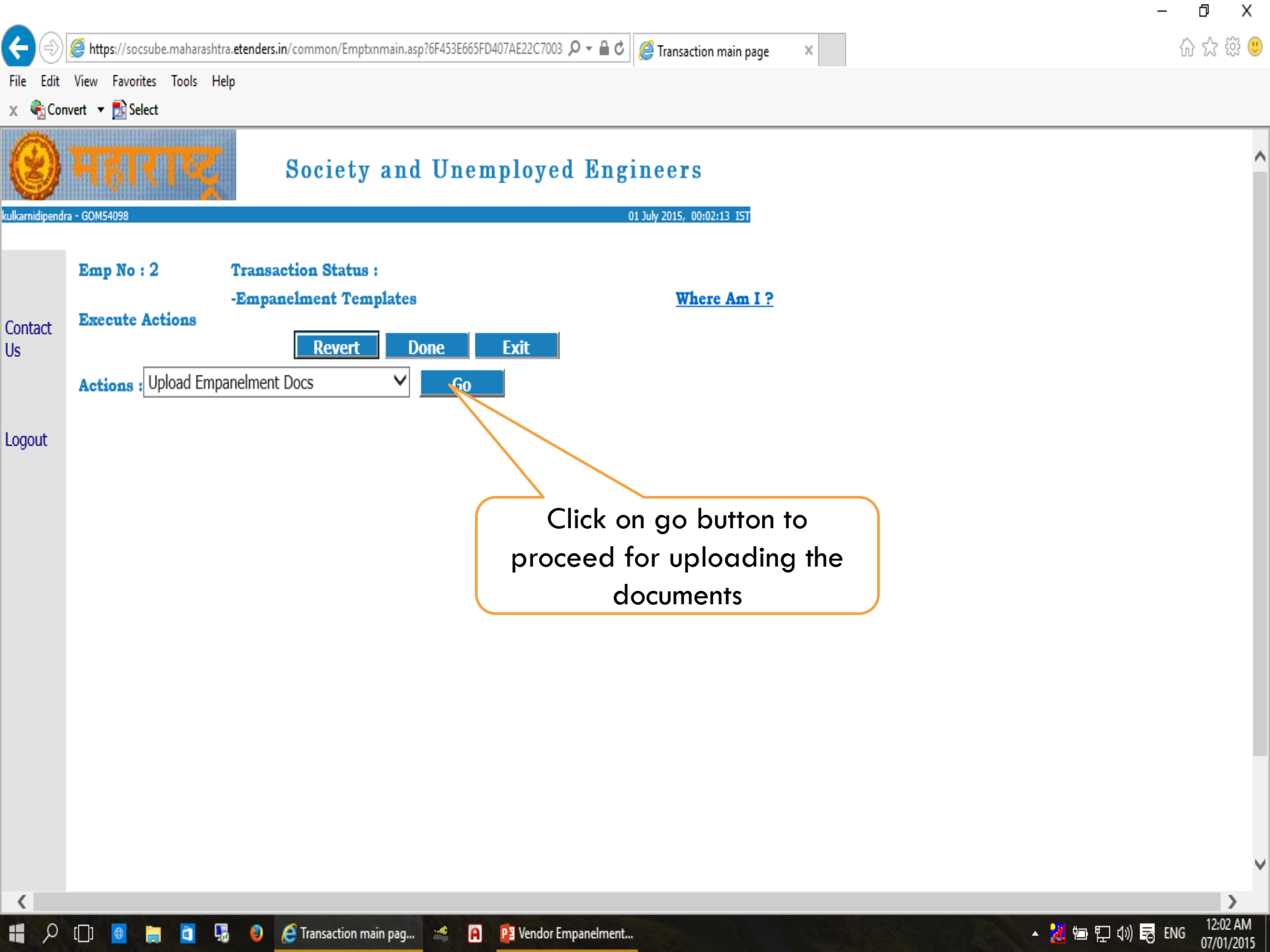
Select Vendor Class

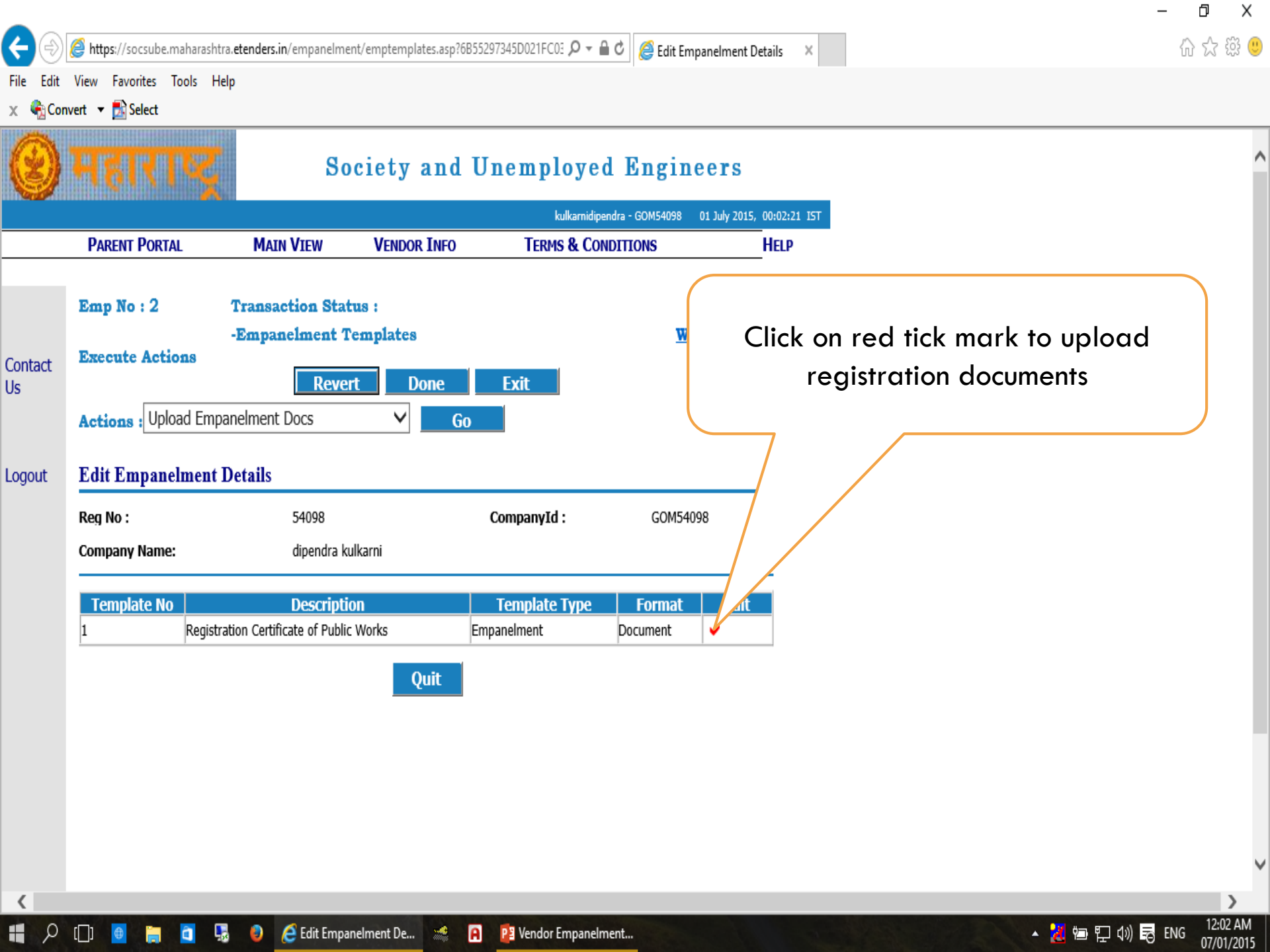
Details Saved Successfully

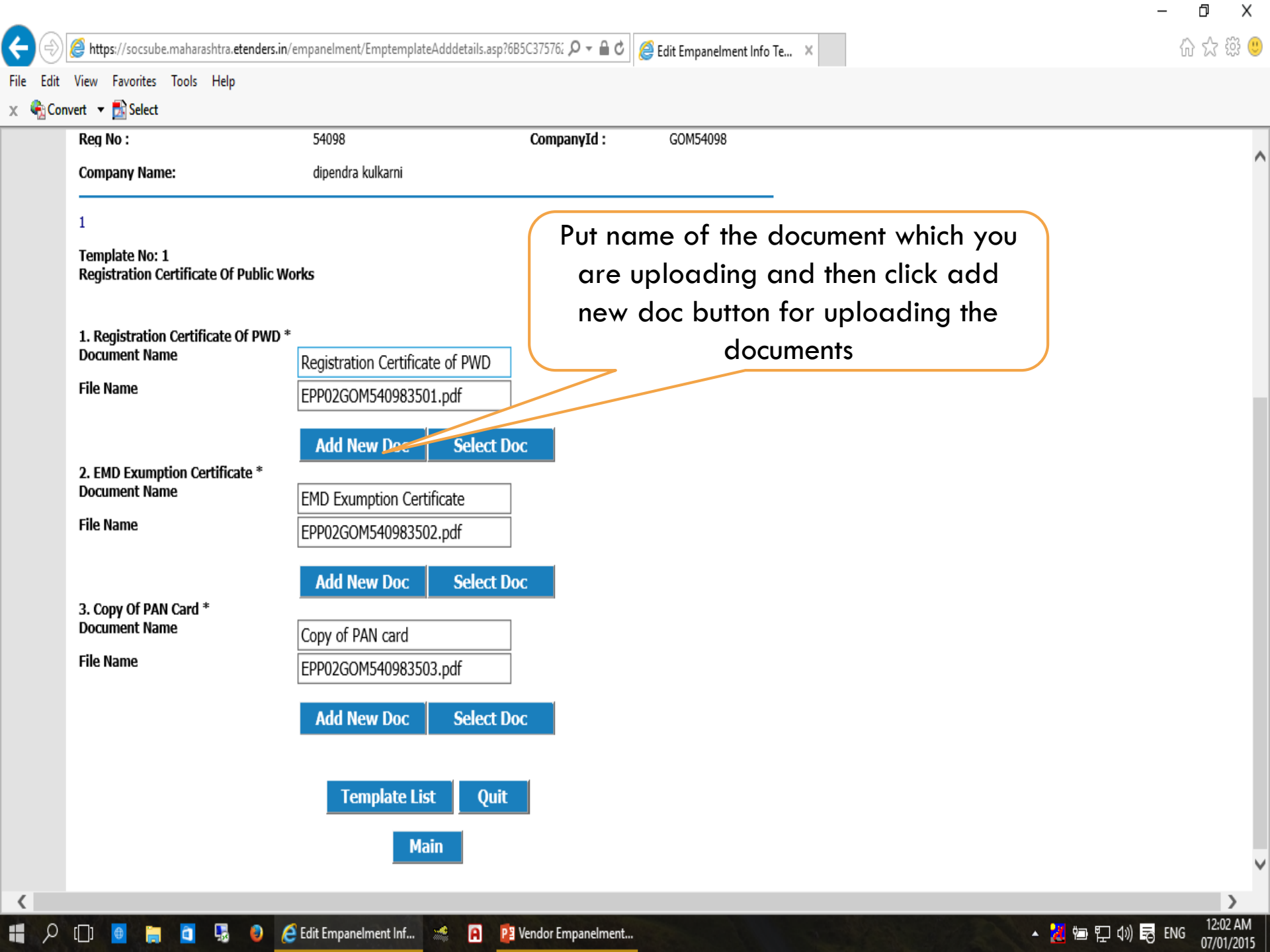
EmpanelMent Ref No :	2
Pan Number :	ATXPK0799E
Division :	All
Region :	Mumbai
District :	Ratnagiri
Category :	Unemployed Engineer
Financial Capacity :	5000000
Remarks :	unemployed engineer

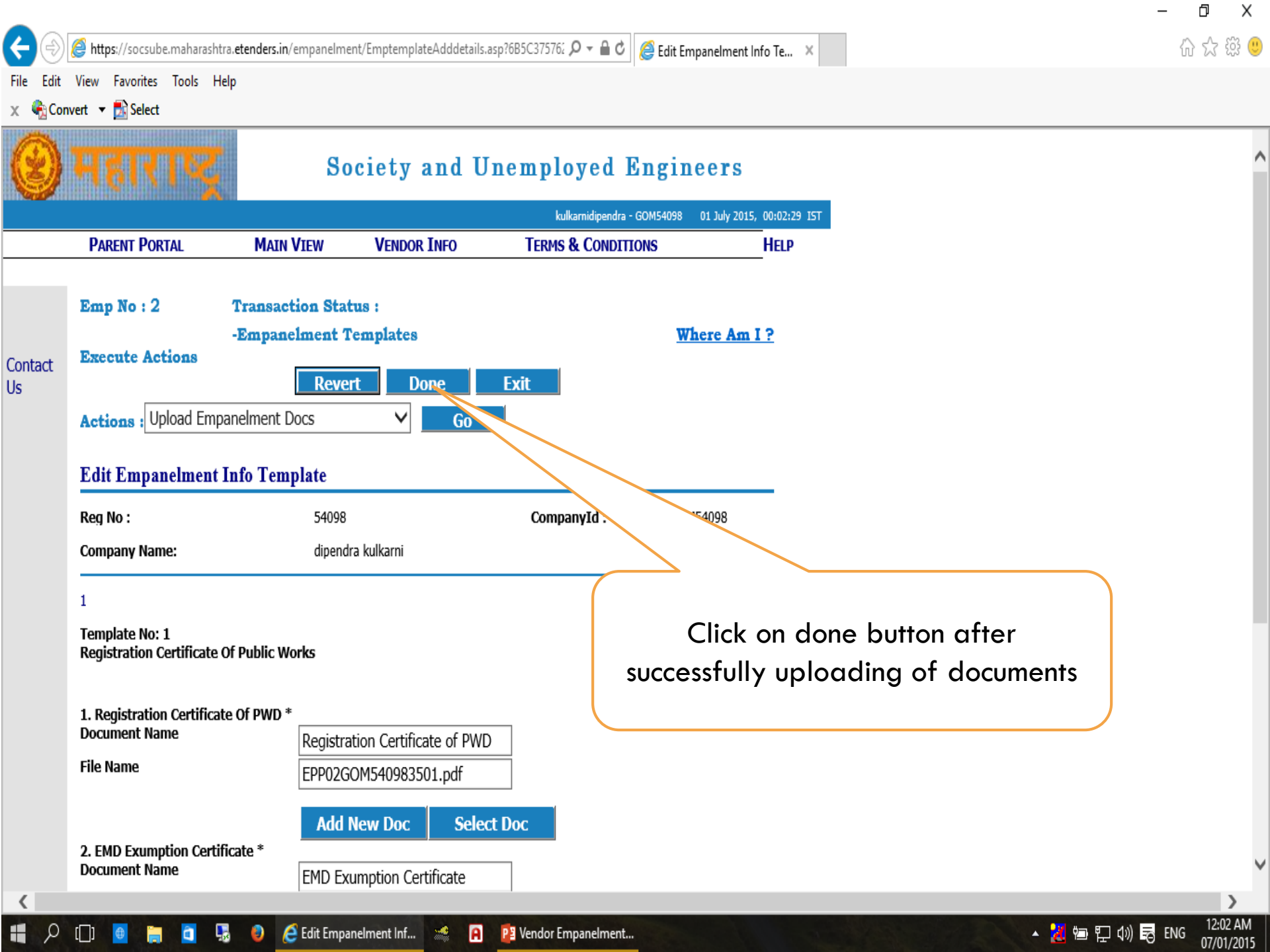
You will get the massage of confirmation of saving data then click on done button

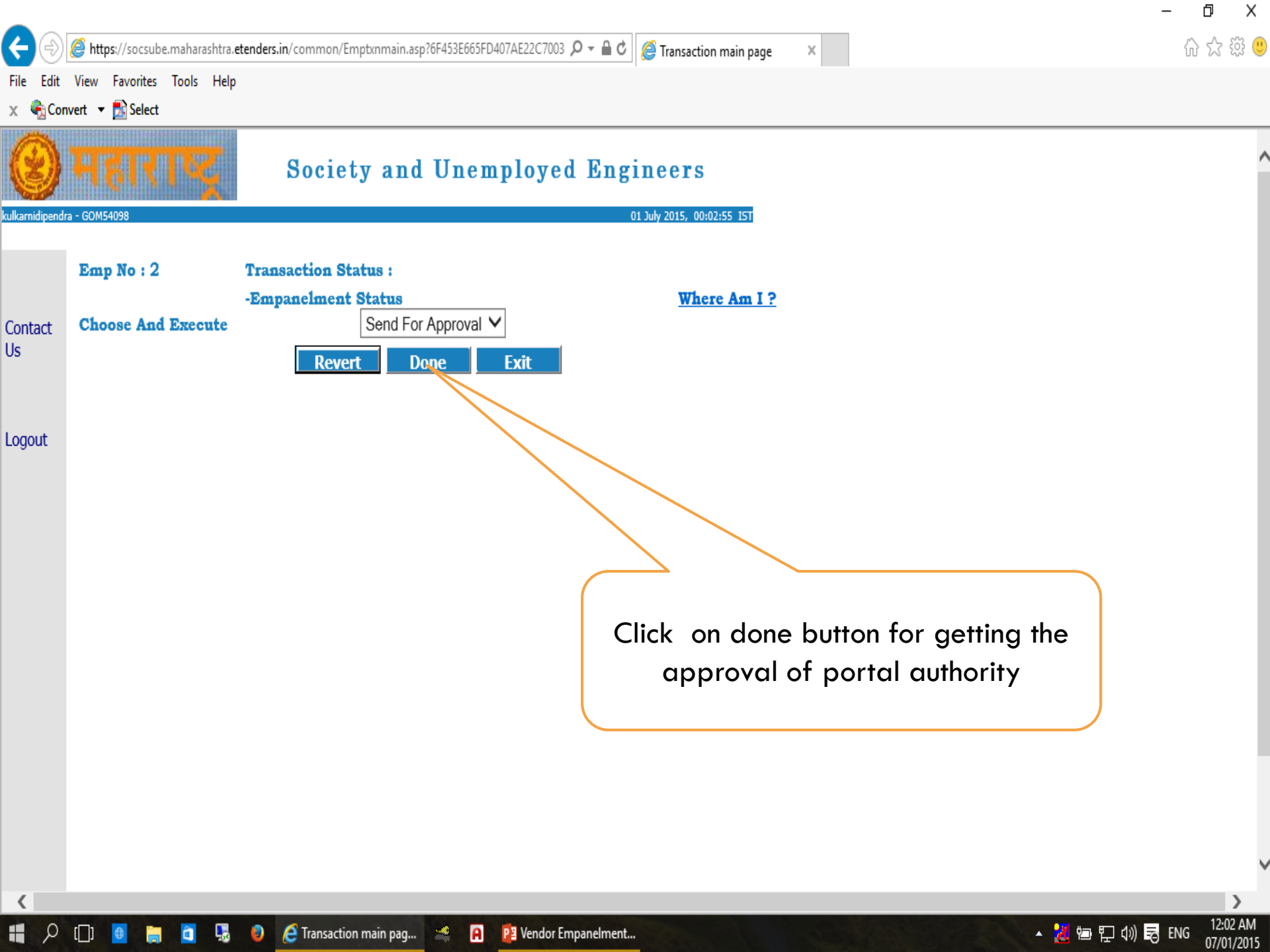
Portal Type Empanel... Vendor Empanelment... ENG 12:02 AM 07/01/2015

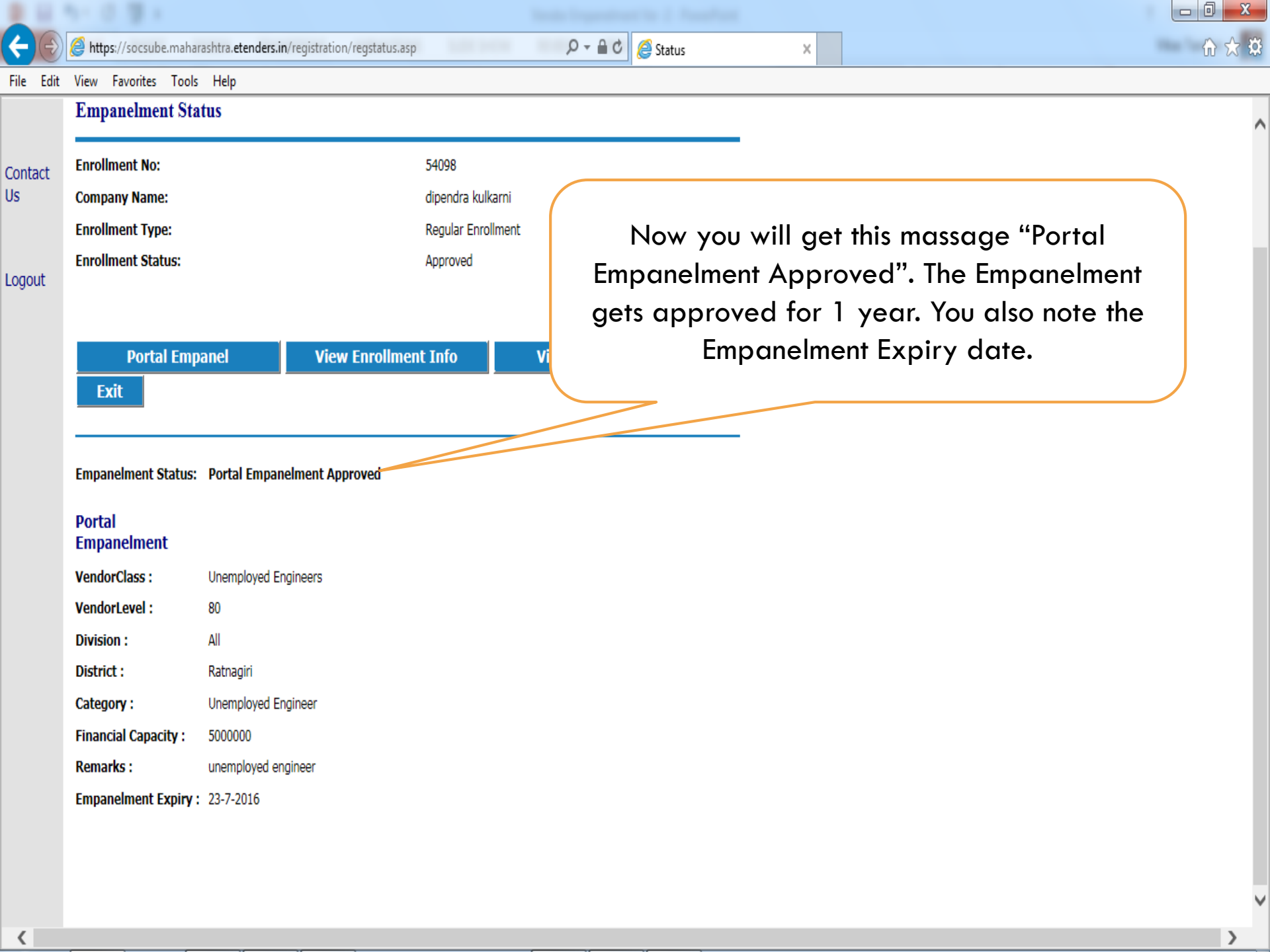

https://socsube.maharashtra.etenders.in/common/Emptxnmain.asp?6F453E665FD407AE22C7003
Transaction main page
File Edit View Favorites Tools Help
Convert Select
Society and Unemployed Engineers
kulkarnidipendra - GOM54098
01 July 2015, 00:02:13 IST
Emp No : 2
Transaction Status :
-Empanelment Templates
Where Am I ?
Execute Actions
Revert
Done
Exit
Contact Us
Actions : Upload Empanelment Docs
Go
Logout
Click on go button to proceed for uploading the documents
Transaction main pag...
Vendor Empanelment...
ENG
12:02 AM
07/01/2015


https://socsube.maharashtra.etenders.in/empanelment/emptemplates.asp?6B55297345D021FC03
Edit Empanelment Details
File Edit View Favorites Tools Help
Convert Select
Society and Unemployed Engineers
kulkarnidipendra - GOM54098 01 July 2015, 00:02:21 IST
PARENT PORTAL MAIN VIEW VENDOR INFO TERMS & CONDITIONS HELP
Emp No : 2
Transaction Status :
-Empanelment Templates
Execute Actions
Revert Done Exit
Actions : Upload Empanelment Docs
Go
Contact Us
Logout
Edit Empanelment Details
Reg No : 54098
CompanyId : GOM54098
Company Name: dipendra kulkarni
Template No
Description
Template Type
Format
1
Registration Certificate of Public Works
Empanelment
Document
Quit
Click on red tick mark to upload registration documents
Edit Empanelment De...
Vendor Empanelment...
ENG
12:02 AM
07/01/2015


https://socsube.maharashtra.etenders.in/empanelment/EmptemplateAdddetails.asp?6B5C375762
Edit Empanelment Info Te...
File Edit View Favorites Tools Help
Convert Select
Reg No : 54098 CompanyId : GOM54098
Company Name: dipendra kulkarni
1
Template No: 1
Registration Certificate Of Public Works
Put name of the document which you are uploading and then click add new doc button for uploading the documents
1. Registration Certificate Of PWD *
Document Name Registration Certificate of PWD
File Name EPP02GOM540983501.pdf
Add New Doc
Select Doc
2. EMD Exumption Certificate *
Document Name EMD Exumption Certificate
File Name EPP02GOM540983502.pdf
Add New Doc
Select Doc
3. Copy Of PAN Card *
Document Name Copy of PAN card
File Name EPP02GOM540983503.pdf
Add New Doc
Select Doc
Template List
Quit
Main
Edit Empanelment Inf...
Vendor Empanelment...
ENG
12:02 AM
07/01/2015


https://socsube.maharashtra.etenders.in/empanelment/EmptemplateAdddetails.asp?6B5C37576
Edit Empanelment Info Te...
File Edit View Favorites Tools Help
Convert Select
Society and Unemployed Engineers
kulkarnidipendra - GOM54098 01 July 2015, 00:02:29 IST
PARENT PORTAL MAIN VIEW VENDOR INFO TERMS & CONDITIONS HELP
Contact Us
Emp No : 2
Transaction Status :
-Empanelment Templates
Where Am I ?
Execute Actions
Revert Done Exit
Actions : Upload Empanelment Docs
Go
Edit Empanelment Info Template
Reg No : 54098
CompanyId : 54098
Company Name: dipendra kulkarni
1
Template No: 1
Registration Certificate Of Public Works
1. Registration Certificate Of PWD *
Document Name
Registration Certificate of PWD
File Name
EPP02GOM540983501.pdf
Add New Doc
Select Doc
2. EMD Exumption Certificate *
Document Name
EMD Exumption Certificate
Click on done button after successfully uploading of documents
Edit Empanelment Inf...
Vendor Empanelment...
ENG
12:02 AM
07/01/2015


https://socsube.maharashtra.etenders.in/common/Emptxnmain.asp?6F453E665FD407AE22C7003
Transaction main page
File Edit View Favorites Tools Help
Convert Select
Society and Unemployed Engineers
kulkarnidipendra - GOM54098
01 July 2015, 00:02:55 IST
Emp No : 2
Transaction Status :
-Empanelment Status
Where Am I ?
Choose And Execute
Send For Approval
Revert
Done
Exit
Contact Us
Logout
Click on done button for getting the approval of portal authority
Transaction main pag...
Vendor Empanelment...
ENG
12:02 AM
07/01/2015


https://socsube.maharashtra.etenders.in/registration/regstatus.asp
Status
File Edit View Favorites Tools Help
Empanelment Status
Contact Us
Logout
Enrollment No: 54098
Company Name: dipendra kulkarni
Enrollment Type: Regular Enrollment
Enrollment Status: Approved
Portal Empanel
View Enrollment Info
Exit
Empanelment Status: Portal Empanelment Approved
Portal Empanelment
VendorClass : Unemployed Engineers
VendorLevel : 80
Division : All
District : Ratnagiri
Category : Unemployed Engineer
Financial Capacity : 5000000
Remarks : unemployed engineer
Empanelment Expiry : 23-7-2016
Now you will get this massage “Portal Empanelment Approved”. The Empanelment gets approved for 1 year. You also note the Empanelment Expiry date.

Points to be remembered

Registered contractors in particular district as a Unemployed engineers/society are only able to participate in that districts tenders only. Thus it is required to select proper district where division belongs from dropdown

In the case of portal empanelment approval of Unemployed Engineers and MSS Labour societies verification of pan number will be carried out by department authority.

Please make note that contractors registered under various classes of PWD has to select here option "Registered Contractors" contractors registered as a unemployed engineers have to select here option "unemployed engineers" and Labour societies have to select option of "Labour Society A" or "Labour Society B" as per their category

Please make note that if you select any option other than All for division field, you may not get the tender to process.

The empanelment will be auto approved for 1 year. Upon Expiry, you need to update you empanelment again. It will get auto approved for 1 year again.